

ACS eDiscovery Alliance



A **xerox**  Company

Collecting, processing and reviewing electronically stored information (ESI) are critical components of litigation. But it can be difficult, time-consuming and expensive to produce digital information that's not only relevant to a case, but also complies with court rules of admissibility.

Unlike the traditional "kitchen sink" approach to eDiscovery, ACS's eDiscovery Alliance solution helps you and your counsel find relevant data that are crucial to determining the outcome of a case.

When you're involved in litigation, you want the best possible representation sitting at your table. You want an expert who knows the ins and outs of the electronic discovery process. You want someone who can give you peace of mind without breaking the bank.

That's what we offer with our eDiscovery Alliance solution.



ACS eDiscovery Alliance

AccessData® Enterprise and eDiscovery Software

AccessData eDiscovery uses smart-target search and collection to ensure only potentially relevant data are collected. This dramatically increases the efficiency of eDiscovery collections, while greatly reducing your review and hosting costs.

AccessData eDiscovery ensures a speedy, comprehensive and cost-effective identification and collection process, by delivering the following capabilities:

- We can foresee the results of a search before we actually begin to collect
- We can determine where potentially relevant data live and categorize them by data type
- The technology enables true custodian data universe mapping
- We can forensically collect from workstations, laptops, network shares, e-mail servers and structured data repositories such as Documentum, SharePoint, Open Text and databases
- Metadata are preserved on individual files

AccessData adheres to Sedona Conference guidelines and maps to the EDRM, so you can address every phase of the eDiscovery lifecycle.

RenewData Processing and Production Options

- **Increase productivity.** Combining document preparation, search, content analytics and native file review means faster and more-accurate review and documentation analysis.
- **Reduce expense.** Native file support and accelerated review provide a lower total expense when compared with traditional approaches.
- **Reduced risk.** A built-in audit trail tracks every document decision, up-to-the-minute status reports, and an integrated, repeatable discovery workflow provides control throughout the process.

Processing Services

RenewData has specialized process methods to reduce costs and review times. It can process virtually all varieties of media, software, e-mail and data types.

- **Data Targeting.** Identifies appropriate personnel and reports in data targeting.
- **Data Filtering.** Maximizes relevancy and accuracy of resulting data via specialized techniques.
- **De-duplication.** Ensures original content is stored only once.

Document Review Hosting

To reduce review time and costs, RenewData's comprehensive document review solution supports both conceptual and linear review.

Production Services

RenewData's Production Services creates tailored evidence production solutions designed for litigation and investigation matters. Evidence can be delivered in virtually any format or media necessary to suit the needs of a case.

Backup Tape Services

- **File Listing Reports.** Lets you select targeted media for processing – potentially saving both time and money.
- **Backup Tape Extraction.** Extracts files directly from backup tapes, saving time and money.

Our Processing

- Process data as you collect, while maintaining a complete chain of custody
- Centrally manage your legal collections while leveraging distributed processing
- De-duplicate e-mail and ESI
- Further cull data by leveraging concept searching and rich filtering, such as data source, document metadata and type

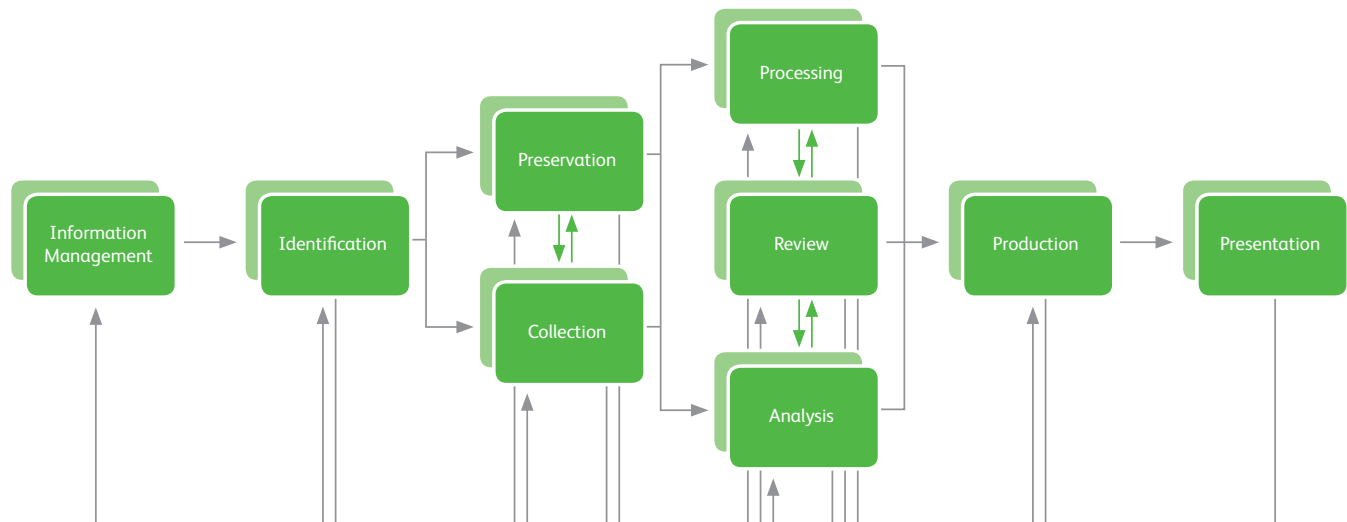
Our Analysis and Review

- Enable ongoing analysis with flexible and integrated workflow
- Allows for data modeling prior to production using user-friendly Web interface
- Provides visibility into past and current matter analytics

Our Production

- Produce documents in native format organized by custodian or as a single instance
- Load file creation to enable exporting data sets to third-party review tools
- Export desired content in required formats using robust production capabilities

Electronic Discover Reference Model (www.edrm.net)



The eDiscovery Alliance solution adheres to the Electronic Discover Reference Model, which provides a common framework for the use of eDiscovery products and services. By following this model, you get an industry-standard solution that reduces the cost, time and manual work associated with eDiscovery.

DiscoverReady Managed Review Services

DiscoverReady is a pioneer and industry leader in document review solutions. This service enables corporations to dramatically reduce their costs while delivering the highest level of quality and defensibility.

Our core team is composed of lawyers, discovery strategists, technologists, process consultants and project managers who focus on document review as a career. We invest heavily in continuous training on technologies and methodologies. And we're committed to reducing your discovery costs and improving quality and defensibility of the overall process.

Our strategy is simple: we provide focused professionals and implement reliable processes. Our mission is to standardize as much workflow as possible, and bring predictability and consistency to the discovery process.

Our Quality

For DiscoverReady, quality control (QC) is more than a step at the end of the project or after documents are reviewed. It's an integral process woven into each phase of our reviews.

Our overall QC process entails:

- Good planning (including consistent and continuous workflow)
- Thorough training
- Selection of quality exemplars
- Use of top-notch review professionals.

Our Intelligence

Led by some of the industry's most experienced and innovative legal discovery strategists, we combine the best of technology, process and human intelligence. What we deliver: cost-effective data analysis solutions and review strategy.

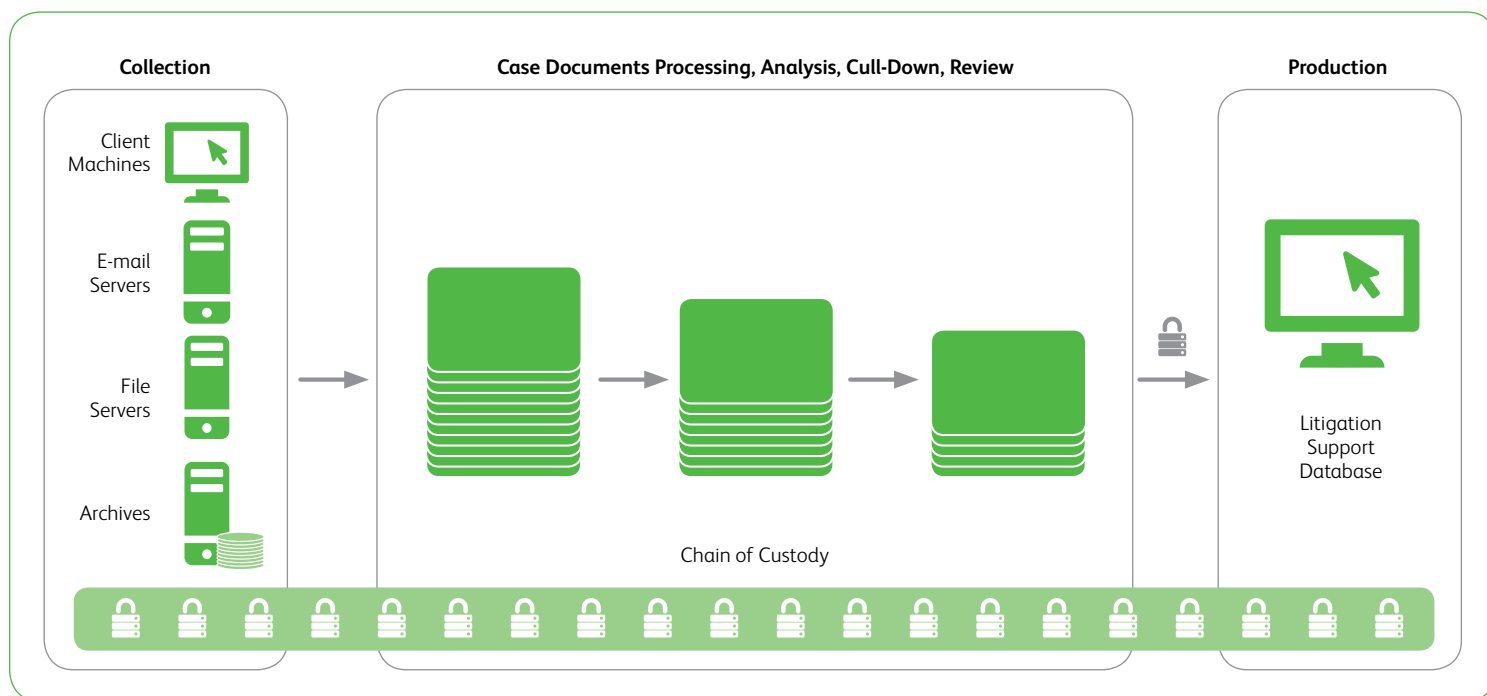
Specific examples include:

- Strategic data selection
- Automated classification of data
- Next-generation screening for privilege and privacy
- Post-review analytics.

Our Defensibility

Our consulting efforts focus on developing repeatable strategies for efficient and defensible discovery processes. We work with you to learn how you currently execute your discovery projects from collection to production. In the process, we help you identify the costs associated with your existing workflows. Then we work to design more-streamlined processes that can be quickly implemented.

ACS eDiscovery Alliance



Forensically Sound and Court-Validated

The automated, repeatable processes delivered by AccessData eDiscovery provide a unique defensible solution.

Our Expertise

Our sales, marketing, project management and operations staff include:

- AccessData certified examiners
- Licensed attorneys
- Published authors
- EDRM founding organization and project participants
- Sedona members
- Former deputy CIO at AmLaw 100 Firm
- Court-experienced testifying witnesses
- EnCase certified technicians
- Licensed private investigators
- Business process improvement (BPI) expert and "Six Sigma" trainer.

Contact Us

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About ACS

ACS is part of Xerox's \$22 billion global enterprise with 140,000 employees serving our clients in 160 countries.

You can learn more about us at www.acs-inc.com.



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